



## COVID-19 SAFETY PLAN

Updated February 1, 2021

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# 1. INTRODUCTION TO COVID-19 RESOURCES

As COVID-19 continues to spread across the country and the world, we all must remain vigilant. The changes we have had to make to routines and daily life are extremely hard, but these changes are even more important now to help shape a better future. We must stop the spread of this new and dangerous virus.

GV Hawaii continues to monitor regulatory updates and the following resources in order to maintain a safe operation for employees, students, test candidates, and other stakeholders.

- CDC (Centers for Disease Control and Prevention) – [COVID-19 Info](#)
- Follow the track of [Hawaii's Reopening Status](#)
- Keep up to date on [Honolulu's Reopening Strategy Details](#)
- Hawaii – [Self-Quarantine Instructions](#)
- DOH (State of Hawaii - Department of Health)
  - [How to Prevent the Spread of COVID-19](#)
  - [COVID-19 Symptoms](#)
  - [If you Become Sick](#)
  - [General Guidance](#)
- [Hawaii COVID-19 Data Information Hub](#)
- WHO (World Health Organization) – [COVID-19 Pandemic Resources](#)
- WHO, Unicef, Red Cross – [Guide to Preventing and Addressing Social Stigma](#)

**Questions about GV Hawaii's COVID-19 Safety Plan? Please email [hawaii@gvenglish.com](mailto:hawaii@gvenglish.com).**

## 2. HONOLULU'S REOPENING STRATEGY

The City and County of Honolulu has a new framework for reducing the spread of COVID-19 on Oahu, with criteria set for loosening and tightening restrictions on businesses and activities to keep the residents and visitors of Honolulu healthy.

**There are four tiers, Tier 1 is the most restrictive and Tier 4 is the most relaxed.**

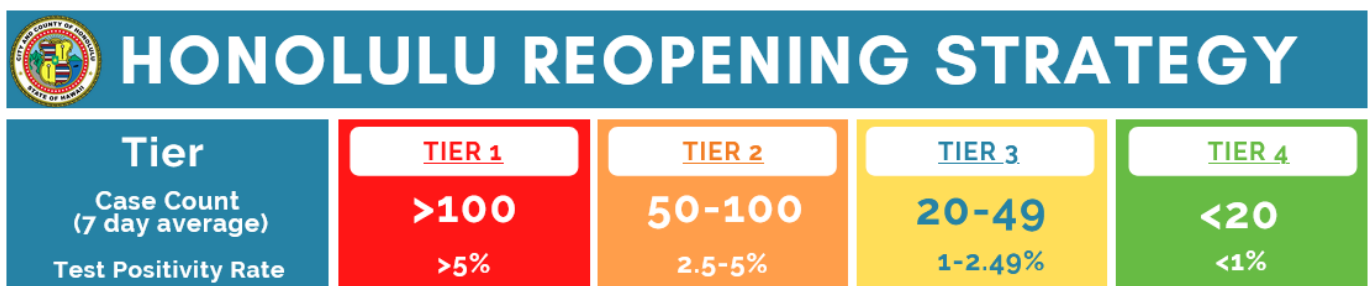
To move forward to a more relaxed tier:

We will stay in each tier for a minimum of four weeks. In order to move forward, the last two weeks of a tier must meet the following tier's criteria. For example, if we are in Tier 1, in order to move to Tier 2, we must meet Tier 2 criteria (average daily case counts and test positivity rate) for the last two consecutive weeks. If we do not meet the criteria for the last two weeks in a row, we will stay in Tier 1 until we reach two consecutive weeks of Tier 2 criteria.

To move back to a more restrictive tier:

If we meet a previous tier's average daily case count for two weeks in a row, we will move back to a previous tier. For example, if we are in Tier 2, but we meet Tier 1's average case count for two weeks in a row, we will revert back to Tier 1 for at least four weeks. The test positivity rate is not a metric used to move back.

The following graphic shows the basic outline of allowed and restricted activities. To learn more about each Tier, you may visit <https://www.oneoahu.org/reopening-strategy>.



### 3. PRE-ARRIVAL ARRANGEMENTS

Effective **March 26, 2020**, and until **further notice**, there is a quarantine restriction for all inbound visitors to the Hawaiian Islands. Hawaii Governor David Ige mandates all visitors arriving in the Hawaiian Islands to **self-quarantine**, meaning all passengers traveling to Hawaii (visitors and returning residents) must self-quarantine following their arrival. However, there is a [pre-travel testing](#) option that will allow travelers an alternative, allowing them to bypass Hawaii's quarantine restrictions, as long as they bring along **proof of a negative COVID-19 test** from a [state-approved trusted testing partner](#) **prior to departure to the islands**.

#### **Summary of New Travel Restrictions effective from November 24, 2020**

- Beginning November 24, 2020, all trans-Pacific travelers who board a plane on the final leg of their trip to the Hawaiian Islands without first securing a negative test will be subject to mandatory quarantine. Tests must be taken with trusted testing and travel partners with 72 hours of departure.
- The negative test result must be uploaded onto [SafeTravels](#) prior to departure or printed out prior to departure and a hard copy in hand when arriving in Hawaii.
- Beginning November 24, travelers without a negative test result before boarding the final leg of their flight **MUST** quarantine for 10 days or the length of their stay, whichever is shorter.

Self-quarantine means staying at home and minimizing or eliminating contact with others. Symptoms may not present themselves right away, so a student or traveler may be at risk of spreading the virus even if they are showing no symptoms.

Violation of the quarantine is a misdemeanor and punishable by a maximum fine of \$5,000, or imprisonment of not more than one year, or both. Enforcement will be handled by each of Hawaii's four counties (Kauai, Maui, Hawaii Island, and Oahu).

#### **PRE-ARRIVAL PREPARATIONS**

Completing the state of Hawaii's Safe Travels Hawai'i program application form and obtaining your QR code(s) for Hawai'i airport processing **PRIOR TO** departure will significantly reduce your arrival airport screening and processing time.

Prior to your arrival, if you are an adult (age 18 years or older) you will need to create an online user account and register with the State of Hawai'i [Safe Travels Hawai'i](#) program. Once you create your **Safe Travels Hawai'i account**, you will next need to enter your traveler information and trip details on the program's application form.

You will receive a notice 24 hours prior to your departure time to the Hawaiian Islands to complete the Mandatory State of Hawai'i Travel and Health Form via your **Safe Travels Hawai'i account**. The names of each child/children traveling with an adult registering will also need to be included in that adult's Mandatory State of Hawai'i Travel and Health Form.

Upon your completion of the Mandatory State of Hawai'i Travel and Health Form, a QR code will be emailed to you. Airport personnel will need the QR code to locate and validate your Safe Travels Hawai'i information upon your arrival in Hawai'i.

While you are in-flight or deplaning, you must follow the guidance of your air carrier with regard to physical distancing, face covering and sanitation processes.

Remember to pack your mask and/or facial coverings in your carry-on luggage. All travelers are required to wear a face covering at all Hawai'i airports. If travelers are subject to Hawaii's 10-day mandatory self-quarantine, they must continue wearing a face covering until in the room of their confirmed place of lodging. Removal of face coverings is allowed for young children and individuals with health conditions preventing them from wearing one.

### **ARRIVAL EXPECTATIONS**

All incoming trans-Pacific Hawai'i travelers will receive temperature checks upon arrival. Temperature scans will be taken via thermal temperature screening. Photos will be temporarily retained only for persons with elevated temperatures of 100.4 degrees F and above for identification and additional assessments by airport representatives.

*All incoming trans-Pacific Hawai'i travelers arriving with a temperature of 100.4 degrees F or higher, displaying COVID-19 symptoms, and/or providing answers on the Mandatory State of Hawai'i Travel and Health Form requiring additional testing will be required to complete a secondary screening at the airport performed by trained health care staff.*

**See page 8 for details on how GV Hawaii can assist you in making these arrangements.**

## 4. QUARANTINE REQUIREMENTS

### QUARANTINE GUIDELINES

If you arrive in Hawai'i without valid proof of a negative COVID-19 NAAT, you will be subject to the State of Hawai'i's strict 10-day mandatory self-quarantine requirement and will need to adhere to the following guidelines:

- Under self-quarantine, you will not be allowed to leave the room at your place of lodging under any circumstances, except for a medical emergency or to depart the state.
- Individuals subject to Hawai'i's 10-day mandatory self-quarantine are not allowed to stay in short-term rentals and vacation rentals.
- Travelers are not allowed to rent a car in Hawai'i for the duration of their self-quarantine.
- Travelers who violate the terms of the 10-day mandatory self-quarantine will be prosecuted and may face fines of up to \$5,000 and one year in prison.

For more information, visit [Home Isolation and Quarantine Guidance](#) online.

## 5. SCHOOL SERVICES AND SUPPORTS

### MEDICAL INSURANCE

It is highly recommended for International students have appropriate medical insurance, effective as of the date of the students' arrival, which includes coverage for any COVID-19 related visits/treatments.

Below are some insurance companies to consider.

Insurance Company	Contact information	Website
Ascension Benefits & Insurance Solutions	800.404.4969	<a href="https://www.relationinsurance.com/">https://www.relationinsurance.com/</a>
Compass Benefits Group	800.767.0169	<a href="https://www.studenthealthusa.com/">https://www.studenthealthusa.com/</a>
Cultural Insurance Services International (CISI)	800.303.8120	<a href="https://www.culturalinsurance.com/">https://www.culturalinsurance.com/</a>
International Student Insurance	877.758.4391	<a href="https://www.internationalstudentinsurance.com/">https://www.internationalstudentinsurance.com/</a>
ISO - International Student Organization	800.244.1180	<a href="https://www.isoa.org/">https://www.isoa.org/</a>

## **QUARANTINE ACCOMMODATIONS**

- GV Hawaii can coordinate quarantine accommodations (i.e. homestay, dormitory, hotel), or students can arrange on their own. GV Hawaii has a placement fee of \$230 USD.
- Students are solely responsible for the cost of their 10-day quarantine accommodation, meals, laundry service, etc. Below is a list of services that students can use while in quarantine.
  - Laundry service & delivery:
    - Fee starts from \$85 and includes pickup, wash, and delivery of cleaned laundry [maximum of one liter garbage of clothes]. Contact [info@gwkhawaii.com](mailto:info@gwkhawaii.com) for more information.
  - Grocery delivery:
    - Instacart: <https://www.instacart.com/>
    - Safeway: <https://www.safeway.com>
    - Foodland: <https://shop.foodland.com/>
    - Help is on the way: <https://hihelpisontheway.org/>
    - Panda General Store: <https://www.pgshawaii.com/>
  - Restaurant deliveries:
    - Food-a-Go-Go: <https://foodagogo.org/>
    - Door Dash: <https://www.doordash.com/en-US>
    - Uber Eats: <https://www.ubereats.com/>
    - Bite Squad/Aloha2Go Delivery: <https://www.aloha2godelivery.com/>
    - Postmates: <https://postmates.com/>
    - GrubHub: <https://www.grubhub.com/>

## **TRANSPORTATION TO QUARANTINE LOCATION**

- GV Hawaii can assist with the arrangement of private transportation to a GV Hawaii quarantine accommodation or students can arrange on their own. An airport transfer on arrival is \$85 USD.
  - Drivers will meet students at the baggage claim for domestic flights from US Mainland or outside of the Individual Passenger Exit for international flights. Drivers will be holding an orange sign with the student's name on it.
  - The driver will transport the student to their 10- day quarantine location.
- Students may use taxis or ride sharing services such as Uber ([www.uber.com/ride](http://www.uber.com/ride)) or Lyft ([www.lyft.com](http://www.lyft.com)). You can view or download their mobile apps to your electronic device by visiting their websites. These rides are usually cheaper than a taxi ride.
- While in transit from the port of entry and the quarantine location, students must wear personal protective equipment (facial mask) and maintain 6 feet (2 meters) between self and others.

## **WELLNESS SUPPORT DURING QUARANTINE**

Completing a quarantine period of 10 days in a new country can be socially isolating, as well as mentally and physically challenging. To ensure the health and safety of all students in quarantine, GV Hawaii conducts a variety of wellness check-ins with students.



- When student arrives at their quarantine location, the GV Accommodations Coordinator will:
  - Connect via phone call or Zoom meeting to welcome them to the school's care,
  - Discuss any concerns about quarantine plans (meals, phone, internet, health care, etc.),
  - Ensure student is aware of dates and times for school orientation and GV LIVE lessons
- Each weekday except for holidays after orientation, students in self-quarantine will take part in their GV LIVE lessons. A Zoom class link will be sent to the student in advance.

If a student has an after-hour emergency or concern, we have a **24-hour emergency line 808-341-0664** which will be answered by the Accommodations Coordinator who can assist them.

## Medical Care and Prescriptions

Depending on the student's quarantine location, GV Hawaii Accommodations Coordinator can assist with any emergencies that may arise. The student may also contact a health clinic or hospital on their own. Below are some clinics or hospitals to contact should you have any medical issues or questions.

<b>The Urgent Care Clinic of Waikiki</b> (ANA building) 2155 Kalakaua Ave., Suite #308 Honolulu, HI 96815	924-3399 (English/Japanese) Open daily 8:30 am-7:00 pm, no appointments necessary
<b>STRAUB DOCTORS ON CALL</b> (Sheraton Waikiki Hotel) Manor Wing Shop No. 1 2255 Kalakaua Ave. Honolulu, HI 96815	971-6000 (English/Japanese) Open daily: 7 am to 11 pm, no appointments necessary On-site lab and x-ray Courtesy van available for pickup service between Waikiki hotels and clinic during clinic hours
<b>DOCTORS OF WAIKIKI</b> (Sheraton Princess Ka'iulani Hotel) 120 Ka'iulani Ave. Ka'iulani Wing 10 & 11 Honolulu, HI 96815	922-2112 (English/Japanese/Chinese/Korean/Slavic) Open daily: 8 am to 12 am, no appointments necessary On-site lab and x-ray Courtesy transport available for pickup service between Waikiki hotels and clinic during clinic hours
<b>ST. LUKE'S CLINIC</b> (Ala Moana building 20 <sup>th</sup> Floor) 1441 Kapiolani Blvd., Suite 2000 Honolulu, HI 96814	945-3719 (English/Japanese bilingual) 8:30 am - 3:35 pm, by appointment only (Wed & Sat 8:30 am -11:30 am)

## Mental Health Support

The Hawaii Department of Health has expanded its Crisis Line to support those experiencing stress as a result of the COVID-19 pandemic. Call 1-800-753-6879 or text ALOHA to 741741.

## 6. ATTENDANCE POLICY

### FLEXIBLE ATTENDANCE POLICIES

- A stay-at-home order applies to all students, faculty, and staff who:
  - Are exhibiting symptoms of COVID-19
  - Have arrived in Hawaii without a negative COVID-19 test, or
  - Have been identified as a close contact of a person with a confirmed case of COVID-19.
- If you fall in one of the categories above, you must:
  - Self-isolate immediately.
  - Follow the guidance of a health professional before returning to school.
- If anyone tests positive for COVID-19, they must notify GV Hawaii immediately.

## 7. SAFE COMMUTING

GV Hawaii encourages everyone coming to our facility to reducing risk of exposure and transmission of COVID-19 by minimizing contact with others when commuting as much as possible.

### You can do this by:

1. **Walking** to the school if they live close enough and are able to do so.
2. **Bike/Rollerblade/Skateboard/etc.** in single file and maintain distance.
3. **Using their vehicle** if they have one. If possible, drive alone. If ride sharing outside of your household, roll down windows to increase ventilation and wear a mask.
4. **Public Transit.** The final option for commuting as it has the highest rate of contact. A facial mask is required to ride on the public bus and try to maintain social distance as much as possible.

## 8. OCCUPANCY LIMITS

- GV Hawaii has established and posted occupancy limits as follows:
  - Elevator: 2 persons at a time (or members of 1 household)
  - Washrooms: 2 at a time
  - Classrooms: 7 students max (larger rooms); 5 students max (smaller rooms)
  - Faculty room: 6 maximum
  - Computer lab: capacity reduced by 50%
- Floor marker signage is posted accordingly in the elevator, lobby, and washrooms to encourage social distancing.

## 9. MANAGING TRAFFIC FLOW IN FACILITY

- Elevator is limited to two persons at a time. If another person is using the elevator, then wait until it is free. Elevator is cleaned regularly.
- Stairwell doors can only be accessed to walk down and has limited space. Stay to the right and leave space from the person in front of you, about 4 stairs.
- If someone is coming up or down the stairwell, wait until person has passed. If on the stairwell, stop on the landing and give the person enough space to safely pass. Proceed when clear.
- Limit 2 people in washroom facilities at one time.
- Contractors must sign in and provide contact and health information.
- Mail and courier delivery arranged via phone call. Other visitors make appointments.

## 10. PERSONAL PROTECTION (MASKS)

- Masks must be worn in all common areas of the facility by staff, students, test candidates and visitors, including contractors (ex. IT, electricians).
- When one-on-one meetings are held on-site, masks must be worn if unable to keep at least 6 feet (2 meters) apart.
- Masks may be taken off by staff, teachers, and students in the lounge area when eating.
- Test candidates are mandated to wear masks unless facial identification verification is required.

## 11. HAND HYGIENE

- Wash hands upon entry and exit + periodically throughout the day.
- Use the bottles of hand sanitizers if washing hands with soap and water is not possible.
- Hand sanitizer can be found at multiple areas for frequent use.
- Hand washing stations can be found in the student lounge as well as in the washroom.
- Physical/social distancing and good hygiene practices are more effective in preventing the risk of transmission.

## 12. SAFE CLASSROOMS (Teaching & Learning)

- A maximum of 7 students for larger rooms and 5 students for smaller rooms.
- Paper handouts have been greatly limited, but if copies are required:
  - Wash or sanitize your hands before making copies.
  - Make copies available on a clean surface within the classroom.
  - Have students pick up copies in a physically distanced manner.
  - Don't collect back any copies from students as much as possible.

- **Classroom and Desk Sanitation**
  - One disinfectant wipe or spray bottle allocated to each classroom.
  - To reduce risk of contamination, contact and touch points should be maintained.
  - At end of class, the desktop is wiped down using a disinfectant wipe or spray.
- **Classroom games and activities greatly reduced, but when deemed necessary:**
  - Consider single-use, single-touch handouts, or create laminated, washable cards that can be sanitized after use.
  - Sanitize any surface or implement after use (i.e. pens, desk, whiteboard markers).
  - Reduce or eliminate contact with surfaces as much as possible.
- **Field Trips**
  - If a field trip is deemed healthy and safe to conduct, instructors must submit a Field Trip Plan to the Director of Academics at least a day prior.
  - During the field trip, instructors must ensure that all students wear a mask.
- **Student Breaks and Lunchtime**
  - Break times might be staggered on days with high attendance, to avoid lineups near the washroom and student lounge area.
  - Students who wish to remain in their own AM classroom for lunch may do so.
  - Students must not enter other classrooms over the lunch-break, but instead, may eat one student per table in the common lounge or other designated areas.

## 13. EXTRA-CURRICULAR ACTIVITIES

- Wash your hands with disinfectant soap and water for at least 20 seconds before going to your activity.
- Clean your sports apparel and water bottle before you arrive.
- Make sure you have enough water before leaving the house as there may not be drinking water available at the activity
- At check in, participants will be asked their name, if they have had a cough or fever, and to use hand sanitizer which is available on the check in table.
- Physical distancing is required on all activities.
- Masks must be worn while using the public bus or chartered van for the activity.
- If anyone is showing symptoms of cold or flu, they should not participate in the activity.

## 14. OFFICE SPACES

- Maintain 6 feet (2 meters) distance.
- Faculty room is limited to an occupancy of 6 people at one time.
- Meet remotely whenever possible.
- If meeting in person, meet in a larger space and maintain 6 feet distance.
- Minimize sharing workstations. If sharing is necessary, sanitize frequently-touched surfaces (computer, mouse, telephone, desk surface) after use.
- Do not share work materials, pens, notepads, headsets, etc.
- Bring in your own dishes and utensils and do not share.
- During breaks or at lunch, maintain 6 feet physical distance.
- Refrain from sharing foods.
- Keep doors to communal spaces open to reduce contact with door handles (staff room, hallway, washrooms).

## 15. PROTOCOLS FOR WORKING REMOTELY

- Respect the privacy of student personal information.
- Do not store student information on personal computers. For example, once student reports are completed, transfer the file to the GV server (evaluations folder) and delete from personal computer.
- Do not share log-in information, user names or passwords, with others (Zoom, GV email, etc.).
- Refrain, from printing, as much as possible, hard copies of documents with student information on it. Shred or return to school all printed material.

## 16. TEST CENTER

GV Hawaii operates the Cambridge language proficiency testing. These tests are paper-based and delivered in-person.

### **Risks in the test center have been addressed as follows:**

- Traffic flow is managed so all workers and visitors maintain 2m distance while seated and queued.
- Changes have been made to how tasks are done (ex. using shared online files instead of paper).
- Candidates are asked to postpone tests if they are experiencing any COVID-19 like symptoms.

### **Engineering controls have been implemented:**

- Desks and counters are used to prevent physical encroachment.
- Speaking examiners and test takers are seated at opposite ends of tables to maintain proper physical distancing.
- Cross-over duties and tool access is limited to single staff use only (laptops, cameras, etc.).
- Signage, floor markings and verbal reminders by staff are used to reinforce social distancing while candidates check-in at the registration and photo stations.
- Candidate waiting areas have been re-arranged to promote social distancing.

### **Administrative controls are in place:**

- A stay-at-home order is enforced for all test takers, examiners, and invigilators exhibiting symptoms of cold or flu.
- Occupancy limits are enforced.
- Everyone must wash hands upon entry and regularly throughout the day. Use the bottles of hand sanitizer if washing hands with soap and water is not possible.

### **Contact info and tracing:**

- All candidates are told via email and verbally at time of check-in to report back to the test center if they test positive for COVID-19 within 10-14 days of taking the test.

## 17. CLEANING & DISINFECTING

- The school building cleans the facility on a nightly basis.
- In addition, high-traffic areas and high-contact surfaces, such as doors and cabinet handles; washrooms; shared equipment and common areas are cleaned regularly.

## 18. MONITOR, ASSESS & ADDRESS RISKS

- GV Hawaii's COVID-19 Response Team consists of management.
- The COVID-19 Response Team will report monthly or as needed on any issues that arise that need to be addressed. GV Hawaii will continue to monitor, assess and address any risks that arise.
- As new resources and bulletins are released (i.e. state and federal regulations; industry-specific policies and resources), they are shared with colleagues and clients, and incorporated into our policies and procedures accordingly. Questions and suggestions are always welcome.

## 19. SYMPTOMS OR SUSPECTED CASES

A robust plan for case management and outbreak response can limit the transmission of COVID-19 within the school if individuals who are infected can be rapidly detected and isolated and contacts traced and quarantined.

### **PROTOCOL FOR SYMPTOMS OR SUSPECTED COVID-19 CASES**

- Staff, students, teachers or test takers can use the online [COVID-19 Virus Screening interview](#).
- If you still feel you might have COVID-19, call one of the medical providers listed on page 9 of this document. You can make an appointment to receive a COVID-19 test.

**Note:** A student who is not fluent in English may need assistance to navigate the auto-prompts on the online COVID-19 Virus Screening interview. If you should require an interpreter, please call 808-692-1060 four days in advance to coordinate the appropriate interpreter to assist you.

- When travelling to the testing site, you must wear all possible personal protective gear.
- Any symptomatic staff, student, or test taker shall not be allowed back to GV Hawaii until:
  - a medical practitioner has confirmed they are clear of these symptoms and/or
  - the person in question has been subject to self-isolation or
  - quarantine for a period recommended by the local health authority (e.g. 10 days) or
  - have tested negative for COVID-19 and can produce evidence of such.

**FOR MORE INFORMATION ON TESTING AND QUARANTINE, YOU CAN CLICK [HERE](#).  
TO VIEW A MAP OF COVID-19 TESTING SITES IN HONOLULU, YOU CAN CLICK [HERE](#).**

## 20. OUTBREAK RESPONSE & CASE MANAGEMENT

If any staff, faculty, student, test candidate, host family or school visitor is diagnosed with COVID-19 after visiting the GV Hawaii facility, they must remain in quarantine and inform their supervisor or school representative immediately to activate the school's response plan as soon as possible.

### **Case-specific advice of the health authorities may require GV Hawaii to:**

- Close the facility for deep cleaning and sanitization
- Provide information necessary for contact tracing to be conducted
- Rapidly notify affected students, test takers and staff members to take necessary actions:
  - separate asymptomatic individual from others and returning them to their place of residence (arranging for safe transportation if required), and
  - cleaning and disinfecting any space used and/or surface touched by the symptomatic individual.
- If appropriate, post a notice about the outbreak at entrance to facility, on school social media (FB and Instagram) and via email broadcast to stakeholders, such as host families and agents.

### **FOR MORE INFORMATION ON CONTACT TRACING, PLEASE SEE:**

Hawaii Department of Health - [COVID-19 Contact Tracing](#)



## 21. ISOLATING A CASE AT HOME / CO-LIVING SETTING

- If a COVID-19 test confirms that a student, test taker or staff has COVID-19, their accommodation must be informed.
- They must be fully isolated and provided with plenty of water and sanitizer.
- If possible, they will have fresh air ventilation to their room, such as an open window.
- If possible, they will have their own washroom to use.
- Food and other items are to be delivered in a no-contact fashion (placed on the floor at the bedroom door).

### **Washing laundry (if applicable):**

- Accommodation provider (host or hotelier) will supply a bag for laundry (clothes, sheets, etc.) which the patient will fill and leave outside their door to enforce zero contact.
- Do not shake dirty laundry.
- Wear disposable gloves while handling dirty laundry.
- Dirty laundry from a person who is sick can be washed with other people's items.
- Wash items according to the label instructions. Use the warmest water setting you can.
- Remove gloves, and wash hands right away.
- Dry laundry, on hot if possible, completely.
- Wash hands after putting clothes in the dryer.
- Clean and disinfect clothes hampers, wash hands afterwards.
- Fresh laundry will be left outside their door.

### **Cleaning the bedroom (if applicable):**

- If the room needs to be cleaned, the student will be asked to go to another room.
- If a care-giver must enter the isolation room, both the student and care-giver will be required to wear a mask and gloves.
- Care-giver is to sanitize their house regularly, especially high-touch areas such as door knobs, light switches, counter tops, handles, etc.
- Care-giver is required to check in with the student regularly in case of emergency.

## 22. GV HAWAII COVID-19 RESPONSE TEAM

TITLE	Name & Contact	Response Roles
President	<b>Adam Liss</b> <a href="mailto:adamliss@gvenglish.com">adamliss@gvenglish.com</a>	Activate and oversee team response; approve public notices and work with local health authorities.
Vice President	<b>Eric Lum</b> <a href="mailto:elum@gvenglish.com">elum@gvenglish.com</a>	Rapidly work with accommodation providers to arrange any transportation, testing, medical treatment, food, and/or water. Update any public notice or email broadcast message to be approved by the President.
Director of Academics	<b>Jackie Kunning</b> <a href="mailto:jkunning@gvenglish.com">jkunning@gvenglish.com</a>	Rapidly communicate instructions to instructors and students. Rapidly inform GV Hawaii's testing partner(s) and implement test partner instructions as received

**THANK YOU FOR YOUR COOPERATION IN MAKING GV HAWAII A SAFE ENVIRONMENT FOR ALL!**